WORK & TRAVEL USA

# South Haven Brewpub - Host / Food Runner

## HOST INFORMATION

**Company Description:**

We are Brewery and restaurant located on the water in beautiful South Haven, Michigan. We are very busy in the summer months. We have become a destination by being South Havens first brewpub. We are a casual and laid-back restaurant. Dress code is simple with a company logoed t-shirt and black or khaki shorts and tennis shoes. The core staff that students will be working with have been part of our team since opening, 8years ago, or shortly after.

South Haven is a very festive town in the summer. Starting with Memorial weekend in May there is multiple festivals every month during the summer with live music, craft fairs, marathons, bike rides, fair games, and lots more. We are a fishing port for Lake Michigan. We have a maritime museum with much of the history of lake Michigan preserved in antique boats and artifacts. There is even a pirate ship cruise that visitors can participate on. We have two large beaches on lake Michigan. With in walking distance there is an abundance of entertainment, beaches, fishing, arcade, museum, library, art museum, splash pad, parks, and more.

This is our 4th year participating in the cultural exchange programs. It has been a great experience and we feel it adds to the brewpub experience with so much diverse culture.

**Host Website:** http://www.southhavenbrewpub.com

**Site of Activity:** South Haven Brewpub

**Parent Account Name:** Ballock Holdings LLC

**Host Address:** 515 Williams Street South Haven , Michigan , 49090

**Nearest Major City:** Kalamazoo , Michigan , Less than 50 miles away

## PLACEMENT INFORMATION

**Job Description:**

As a food runner, participants will be taking the food dishes to the proper table of customers. This position will include direct interaction with the customers. Additionally, participants will be responsible for maintaining a clean workstation, assisting kitchen staff when required and assisting in overall kitchen cleanliness.
As a Host, participants will greet guests, escort them to their table, help buss tables to expedite table cleaning to seat guests. All staff help with bussing and dishes. Typically there are times of the season when all hosts, food runners, and cook each get 1 shift per week assigned to buss / dishwash.

This job requires standing for most of the shift so employees should be in good physical condition to stand for long periods of time.

Participants will be using cleaning chemicals.
Participants will be handling pork products.

**Typical Schedule:**

The restaurant operates 7 days a week. Sunday through Thursday 10am - 10pm. Friday and Saturday 10am - 11pm. Typical Shifts are 1000 - 5p, 430p - 1130, or a swing shift of 1pm-10pm.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** $12.73

**Eligible for Tips:** Yes

Tip out from each servers as well as sometimes they are tipped directly by customers also. The average tip 2-3 dollars per hour but as high as 5 dollars an hour during extremely busy times.

**Estimated weekly wages including tips:** $820

**Bonus:** No

* All figures above are pre-tax

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 36

**Estimated maximum number of hours per week:** 80

**Potential fluctuation in hours per week:**

All students will be guaranteed 36 hours per week. Reductions in hours will be due to student performance, punctuality, phone use, or other policy violations. Overtime granted based on performance.

**Average number of hours per week reached by last year's seasonal employees:** 40

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

1 meal per day worked is free to the student. 40% discount any other time working or not working.

## JOB REQUIREMENTS

**English Level required:**

★★★★★☆ Upper-Intermediate

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

**Need to wear uniform:** No

**Dress Code:** Yes

Description:

Hair must be pulled back behind shoulders. A company logoed shirt, black or khaki shorts or pants with tennis shoes or non slip shoes.

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

Holiday Events, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Potlucks or Dinners, Boating on Lake MI, Salmon Fishing on lake MI

**Additional Details about Cultural Offerings:**

We participate with all the city's festivals and events as well as encourage students to participate as all are within walking distance. We often try to have a potluck or two throughout the season to experience food from everyone's culture. We also take those interested boating.

**Local Cultural Offering:**

The South Haven Chamber of Commerce and the South Haven visitors bureau have a pleather of events all season long such as Harborfest, craft festivals, 4th of July fireworks, live music on the river, and tons more. I will make sure each student has all of the schedules and links.

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

**Employer-owned or employer-arranged housing description:**

821 Aylworth. Weekly house checks will occur. Fully furnished, beds, sheets, towels, tv, internet, laundry Also Included in rent - toilet paper, laundry detergent, dish soap, garbage bags, hand soap, paper towels,

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

Included Wifi

Phone Service: Yes
Description:
Multiple cellular service available.

Kitchen facilities: Yes
Description:
Full kitchen furnished with pots, pans, and dishes.

Laundry facilities: Yes
Description:
Washer and dryer onsite.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:
We can allow rooming with friends. We try to not have co-ed rooms if possible.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes
Cost per Week: $100

Housing Cost Deducted from Paychecks: No
Description:
It can be deducted from pay or pay cash or check.

Utilities Costs: No

Housing Deposit: Yes
Cost: $350
Description:
Withdrawn from first check and will be paid back on final check.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:
No excess damage to house. Normal living wear acceptable. Weekly house inspections not found to be excessively dirty causing damage or insect or rodent infestations.

Details About Deposit Refund:
Deposit will be placed back on final check.

**Transportation to Worksite:**

Walking Commute Time
Estimated commute time: 15 to 30 minutes

Description: 1 mile walk on side walks

Biking
Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: $

Description: there are designated bike lanes.

## ARRIVAL INFORMATION

**Arrival Instructions:**

The best airport for arrival is Kalamazoo / Battle creek airport. Employer will pick up students at airport and transport to South Haven. If students arrive to Grand Rapids they will have to take a cab to the Amtrak train station and take the Train to Bangor MI. A ticket is about $10.

Student can arrive to O'hare airport in Chicago, IL and take a greyhound bus directly into South Haven for usually significantly cheaper than flying into Kalamazoo. Tickets and schedules can be found at greyhoundbus.com.  When the students are set to plan their arrival they can contact Dan at 269-491-3526 or through email (ballocksbar@yahoo.com) to further arrange arrival and to give flight numbers. Kalamazoo to South Haven is about 40 min and Grand Rapids to South Haven is about 60min.

I will also transport student to the social security office.

**Suggested Arrival Airport:**

Kalamazoo / Battle Creek airport, AZO, Less than 50 miles

O'hare Chicago Airport, ORD, Over 50 miles

Grand Rapids Airport, GRR, Less than 50 miles

**Estimated cost of transportation to worksite from suggested airports:** $25 to $50

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Four Points by Sheraton Kalamazoo
3600 Old Cork St, Kalamazoo, MI 49001
Kalamazoo , Michigan 49001
https://www.marriott.com/en-us/hotels/azofp-four-points-kalamazoo/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0
$75 to $100

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

I will take students to the Social Security office to apply in person after receiving their SEVIS check in information.

Nearest SSA Office: Benton Harbor , Michigan , Less than 50 miles

**Other:**

Wage Payment Schedule:

Students can be paid via check or direct deposit.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes
Maximum Group Size:

Grooming Requirements:

Hair must be pulled back behind shoulders. T-shirt with company logo. Black or khaki shorts or pants and Tennis shoes or non - slip shoes.

Second Job Availability: Yes, likely

Applicable Company Policies:

No cell phone unless on break. No smoking or vaping in the house. Scheduling will be done through a free app. Students will get set up on first day.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Beach

**Walking Distance from Housing:**

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Beach

**In Town, Requires Transportation:**

Food Market

**Unavailable:**

Shopping Mall