



Pancake Chef Restaurant - Kitchen Support

HOST INFORMATION

Company Description:

We are a family restaurant, serving breakfast, lunch and, dinner, located in a Northern Michigan resort (summer) town. The city is located at the furthest northern point of the southern half of Michigan, right at the base of the beautiful Mackinac Bridge. Being located where we are, surrounded by water, there are plenty of sandy beaches to relax on. This area was settled pre-revolution war, so it is rich in early American history, with many parks to visit from, outdoor activity parks to museum type forts.

The Pancake Chef is well known for taking great care of its staff with transportation arrangements, half off menu price for staff, during work or even half days. If an employee comes in on their day off with a guest the entire check is half off. We are also well know for paying our employees some of the highest wages in town. We value our staff very highly, since without them we would not be able to be open our full complement of hours.

Host Website: <http://www.Pancakechef.com>

Site of Activity: Pancake Chef Restaurant

Parent Account Name: Pancake Chef Restaurant

Host Address: 327 East Central Avenue Mackinaw City, Michigan, 49701

Nearest Major City: Chicago/Detroit, Illinois, Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Job involves various tasks in the kitchen including preparing hot and cold foods, food prep, and dishwashing. You will have direct contact with pork in this position. You will be expected to work in all the following positions throughout the summer:

Prep Cook:

The Prep Cook must be willing to assist in the preparation of meals by chopping vegetables, making salads, and preparing menu items according to restaurant recipes and standards. Must be able to utilize a wide range of kitchen tools and utensils including knives, grill, and fryers. Duties may also include completing additional kitchen tasks such as taking out trash, assisting with dishwashing, sweeping, mopping, and maintaining kitchen sanitization and cleanliness.

Dishwasher:

Dishwashers are responsible for maintaining cleanliness and sanitation standards for dishes, glassware, tableware, cooking utensils, and kitchen tools. This position also ensures dishwashing and kitchen areas are maintained as a clean, safe, and sanitary facility. Primary responsibilities include: sort/stack clean dishes, put dishes away in appropriate storage areas, wash all pots, pans, and trays, take out trash, sweep/mop kitchen floors, and other duties as assigned.

Students can be considered for line cook positions based on skills and experience.

Typical Schedule:

Open 7 days a week for breakfast, lunch, and dinner service. Students schedule will vary based on business needs.

Seasonal changes to job duties or available hours: Yes

Open May-October. Most hours available in June, July, August, and September. Students will rotate through above positions as needed.

Drug Test required: No

COMPENSATION

Hourly Wage: \$13.73

Eligible for Tips: Yes

Tip split with cooks, hosts and servers. Average will be a min \$5 per hour with tips

Estimated weekly wages including tips: \$600

Bonus: Yes

350 bonus upon completion of the program

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Schedules will vary based on business needs.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

50-70% discount on food

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Lifting food, dishes, and supplies up to 50lbs.

Standing for entire shift
Handling cleaning chemicals

Job Training required: Yes

Length of job training:

1 week

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Students will shadow current employees until ready to take over duties.

Need to wear uniform: Yes

Uniform Policy:

Black Pants/Slacks (not yoga or jeans). Slip proof shoes, they can buy them before or through the restaurant via payroll deduction. Shirts we supply first second thirds can be bought via payroll deduction.

Cost of uniform: \$20

Uniform laundry: Participant responsibility

Dress Code: No

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Trips to Nearby/Major Attractions, Trips to Major City, Holiday Events, Company Parties

Additional Details about Cultural Offerings:

There is plenty to do in this small town, visiting one of the many state parks or taking a ferry boat to Mackinac Island, an early American city where there are no cars, only horses and bicycles. In the middle of summer there is a Music festival, Bliss Fest.

Local Cultural Offering:

Working in town you're considered a local, local discounts apply. Two major holidays are celebrated 4th of July and Labor Day. Parades, live music, and fireworks are on display. Bliss Fest is a major music festival, if there is enough interest we arrange transportation to this event.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

Pancake chef housing are cottages 3 to a room, however if participants prefer to save money and or out of friendships can be up to 4. costs are paid weekly to the front desk \$95 per week. The cottages are all full of participants from all over the world, it is a fun and interactive atmosphere. All linens are provided and included in the cost.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

Wifi that covers the entire complex.

Phone Service: Yes

Description:

Cell service is available, at participants expense. The cottages and work have wifi access also if in an emergency student can use the restaurant's landline.

Kitchen facilities: Yes

Description:

It is a common kitchen with everything needed to cook a meal. You must wash the dishes so others will have clean dishes.

Laundry facilities: Yes

Description:

Coin operated machines depending on location.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

Each participant is assigned to a 3 person cottage. However these living arrangements are flexible as long as everyone agrees. 7-10 of the rooms are 160 a week includes unlimited laundry and rooms are larger. Let host know if you would prefer the upgrade. This is also prime location which is directly above the restaurant,

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$90

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$50

Description:

Cleaning deposit required if housing is not left in good clean condition. Rent is taken out of their check.

Housing Deposit Refundable: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: 15 to 30 minutes

Description: Very few streets to cross, an enjoyable walk along the water

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Traffic is light, bikes are supplied by a deposit only.

ARRIVAL INFORMATION

Arrival Instructions:

We prefer you arrive into Detroit. From there Indian Trails Bus is the best way to get to Mackinaw City, the bus stop in Mackinaw is right across the street from The Pancake Chef. I will receive participants any day of the week and will transport to the housing cottages. The Bus web site is <http://www.indiantrails.com/maps-and-schedules>. If at least four participants arrive same day, it may be possible to arrange private transportation with one of the staff who makes the airport run frequently, the cost is similar to bus tickets, just a shorter travel time. Upon hiring we will speak in person about transportation from the airport, I will gladly help with booking. You will need a social security card, I provide transportation to that office for free. As for grocery runs, there is a local grocery store in town, however if more extensive shopping is needed we have people that do that as well. Chicago is also an option, but the bus takes much longer to arrive to Mackinaw City.

Rob Fisher: robegfisher@gmail.com. WhatsApp: Robert G Fisher 703-350-9022, also we can connect via Facebook.

As soon as you get your visa approved and flight info, please contact me. I am pretty flexible about arrivals, I would prefer to have everyone here by mid June, however I am willing to make some exceptions.

Suggested Arrival Airport:

Chicago, ORD, Over 50 miles

DETROIT, DTW, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$100 to \$150

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Sundown
1001 N Niclet
Mackinaw City, Michigan 49701
2314365578
\$0 to \$25*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: *No*

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Once arrived I will arrange the trip to the social security office. You will be paid while the process is pending.

Nearest SSA Office: Petoskey, Michigan, Less than 50 miles

Other:

Wage Payment Schedule:

Our Pay is Bi-weekly. I like to do a direct deposit, so bank options will be discussed upon arrival.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Front of house: Black slacks are required, we provide shirt, and slip proof shoes can be ordered and deducted from your check.

Second Job Availability: Yes, likely

Applicable Company Policies:

I will provide the company handbook via email before you arrive. This discusses all of our policies and uniform requirements.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Internet Cafe, Public Library, Parks/beach

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Internet Cafe, Public Library, Parks/beach

In Town, Requires Transportation:

Fitness Center

Unavailable:

Shopping Mall