

Hampton Inn and Suites Wells Ogunquit - Housekeeping

HOST INFORMATION

Company Description:

The Hampton Inn & Suites by Hilton is voted one of the best companies to work for.

As a Hilton branded hotel we have extremely high standards to maintain and hire only the most professional team of staff.

We invite you to join our exceptional team this summer where you will gain valuable experience in the hospitality industry.

All new hires are given a comprehensive training for up to 2 weeks. Once trained you will be given your own job duties and expected to perform those duties to our high levels of expectations. In return we offer great pay, incentives and bonuses for doing a great job.

We work hard but make sure we still have time for fun. We have a traditional July 4th cook out, with hotdogs, burgers and salads. Summer Time Lobster celebration with Lobster Rolls for all and Numerous Pizza parties. There are ample opportunities for Outlet shopping. The Beaches are close by for swimming and water sports. We are close to the train station with regular trains to Portland or Boston or even New York if students want to do a mini trip during the season. Wells and nearby towns have many events and fairs during the summer like Farmer's Markets and craft fairs, concerts and comedians. We do provide bikes for students to get around or there are local shuttles or Ubers.

Host Website: <https://hamptoninn3.hilton.com>

Site of Activity: Hampton Inn and Suites Wells Ogunquit

Parent Account Name: Hampton Inn and Suites Wells Ogunquit

Host Address: 900 Post Rd Wells , Maine , 04090

Nearest Major City: Portland , Maine , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Cleaning of guest rooms and public areas of the Hampton Inn & Suites.
Some duties may include Laundry

Typical Schedule:

The job is usually from 8.30am to 4pm daily. with 1 -2 days off per week

Seasonal changes to job duties or available hours: Yes

Job duties will stay the same but the weekly schedule may change from week to week depending on the occupancy of guests in the hotel.

Drug Test required: No

COMPENSATION

Hourly Wage: \$15.25

Eligible for Tips: Yes

Tips vary week by week dependant on guests

Estimated weekly wages including tips: \$579.5

Bonus: Yes

We do give out gift cards for students who go above and beyond and who get good reviews from guests

** All figures above are pre-tax*

Estimated average number of hours per week: 38

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 46

Potential fluctuation in hours per week:

Based on how many rooms are sold and how many employees scheduled to work that day

Average number of hours per week reached by last year's seasonal employees: 38

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

After 90 days Employees are eligible for Team Member rates from \$40.00 per night at Hilton Properties. This is also based completion job commitment.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

laundry bags and furniture moved

Standing for entire shift

Handling cleaning chemicals

Job Training required: Yes

Length of job training:

1 week

Hours per week during training period: 38

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

basic housekeeping training

Need to wear uniform: Yes

Uniform Policy:

We provide tshirts but employees must bring black workpants and closed in shoes

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Uniform and hair up No tattoos visible and no facial piercing

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Shopping Trips, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

We celebrate holidays like July 4th with a traditional cook out, Memorial Day and Labor days with a Pizza party, We have a Summer Party with Lobster rolls and fries. We also celebrate staff birthdays and anniversaries with donuts and cupcakes

Local Cultural Offering:

The local Chamber hosts many events during the summer months. There is a big July 4th celebration with Fireworks and a staff organized Traditional Cook Out with Hot dog and burgers. There are parades, Farmers Markets and craft fairs, live music and comedians at the Gazebo. Beautiful local beaches.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

Housing is currently on site at the hotel or in a local B&B in Wells. Rooms are in suites and shared with private bath on site and in small room with bath. TV, Microwave and refrigerator. Access to full kitchen and utensils, 4 different eating areas available. Hotel is central to shops, restaurants and beaches and just a few miles from train station in Wells

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

high speed internet

Phone Service: Yes

Description:

reliable cell phone service and landline phone

Kitchen facilities: Yes

Description:

Full kitchen available for use

Laundry facilities: Yes

Description:

Free on-site laundry facilities (washer/dryer).

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

yes - you can request to share a room with friends rooms are not co-ed

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$150

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$300

Description:

The housing deposit is collected during the onboarding process. We usually collect the full amount in cash or we can make arrangements to deduct the deposit from the first paycheck. The deposit will be returned to students upon departure and completion of contract.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing must be returned in the same excellent condition as it was provided (A move out procedure will be provided). Students must honor their job dates as per the terms of their job agreement or deposit may be withheld.

Details About Deposit Refund:

The deposit will be refunded to students upon inspection of their room. Refunds will either be issued in the final paycheck or in cash.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: On site accomodation or with .25 miles in local B&B

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: We are on a busy road. Route 1 with lots of traffic. We recommend students be used to cycling on busy roads

ARRIVAL INFORMATION

Arrival Instructions:

Arrivals into Boston Airport, Ma

Students can get a train from Boston North Station to Wells Train station, Maine.

The travel time is 1.5 hours

Students arriving into New York City should get the train or bus to Boston then train to Wells train station, Maine

The travel time is 7 hours.

We will arrange for you to be taken to the local Social security office to apply for your Social security card

The contact person is

Angela Murphy - General Manager

Angela.murphy@hilton.com

207 646 0555 or cell phone 207 641 3350 (also Whats App number)

Suggested Arrival Airport:

Boston Logan Airport, BOS, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: More than \$200

If arriving after regular hours:

Suggested After-Hours Accommodation:

HI Boston Hostel

19 Stuart Street

Boston , Massachusetts 02116

1 (617) 536-9455

\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We do take you to the local Social Security Office within the first week of your arrival and then assist you with setting up a bank account etc.

Nearest SSA Office: Saco , Maine , Less than 25 miles

Other:

Wage Payment Schedule:

Students are paid every 2 weeks by check

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: No

Grooming Requirements:

It is against Company policy for employees to have visible tattoos, piercings other than ears. Long hair should be worn up and away from the face. Students should bring black or navy blue full length work pants. Cotton or canvas - no denim or stretchy pants. Closed in shoes comfortable. No sneakers. Uniform Tea shirts will be provided upon arrival

Second Job Availability: Yes, likely

Applicable Company Policies:

We offer up to a 30 breaks if employees are working a full 6-8 hours shift. If employees smoke they can smoke in a designated staff smoking area during breaks only.

No cell phones are allowed during work times - only during break times - In emergencies family may call the hotel and we will allow staff to take a call during work times.

Staff are scheduled at least 1 day off per week.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Beaches, Train Station

Walking Distance from Housing:

Food Market, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Beaches, Train Station

In Town, Requires Transportation:

Shopping Mall, Post Office, Fitness Center, Train Station

