

French Lick Resort - Receiving Clerk

HOST INFORMATION

Company Description:

Nestled among the hills of the Hoosier National Forest resides a classic American destination: French Lick Resort. Home to two AAA Four-Diamond nationally historic hotels, three challenging golf courses, two rejuvenating spas, impressive meeting venues and a Vegas-style casino (rated No. 4 Best Casino outside of Las Vegas by Yahoo Travel, 2016), the resort is sure to exceed your expectations. Experience the ultimate in golf at The Pete Dye Course at French Lick, voted No. 1 course in Indiana on GolfWeek's Best You Can Play for 12 years in a row. The Donald Ross Course at French Lick has been named Indiana's No. 2 Course in GolfWeek's Best You Can Play rankings every year since 2011. Voted Best Hotel in Indiana by Travel & Leisure Magazine, French Lick Resort is family-friendly, business-competent and perfect for a planned or impromptu getaway.

We are a smaller community, but is a great experience for those who like the outdoors. During the summer months the temperature ranges from 26 to 37 degrees C (80 - 100 F) and summer brings both sunshine and rain. We are a large company with over 1,700 associates, but have a very family like atmosphere.

Host Website: <http://www.frenchlick.com>

Site of Activity: French Lick Resort

Parent Account Name: French Lick Resort

Host Address: 8670 West State Road 56 French Lick, Indiana , 47432

Nearest Major City: Louisville KY , Kentucky , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

The Receiving Clerk receives, stores and issues all items purchased by and delivered to the Resort. All functions will be performed within the safety guidelines.

Typical Schedule:

We are open 24 hours a day 7 days a week, schedule may change due to business needs.

Seasonal changes to job duties or available hours: Yes

Hours will change due to business needs

Drug Test required: Yes

COMPENSATION

Hourly Wage: \$15

Eligible for Tips: Yes

Tips will be made at guests discretion, they should not be expected

Estimated weekly wages including tips: \$440

Bonus: Yes

All associates are eligible for CRT quarterly bonus program

** All figures above are pre-tax*

Estimated average number of hours per week: 50

Estimated minimum number of hours per week: 40

Estimated maximum number of hours per week: 60

Potential fluctuation in hours per week:

Hours will depend on business needs. Can work up to 72 hrs in other areas total if desired.

Average number of hours per week reached by last year's seasonal employees: 60

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

French Lick Resort supplies uniforms

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

lifting beds to remove sheets

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Job Training required: Yes

Length of job training:

On the job training until associate can work on their own

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

On the job training

Need to wear uniform: Yes

Uniform Policy:

Black pants Grey top hairnet black shoes

Cost of uniform: \$0

Uniform laundry: Provided at no cost

Dress Code: Yes

Description:

must wear provided uniform while working

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

We have a program called Fun Day Mondays, that is provided to help our international associates a chance to experience some of the fun things to do in our community. In the past, we have done the following:

- Amusement parks
- Shopping trips
- Pontoon Boating on Lake Patoka
- Zoos

Local Cultural Offering:

There are local restaurants, movie theaters and other nature focused activities in our area.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

All applicants will have the possibility of a roommate. All rooms will have a bathroom, 2 beds, dresser, TV, internet, desk, mini fridge, microwave, sheets, and towels. Designated kitchen space attached to dorms, laundry room free of use

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Free Wifi

Phone Service: Yes

Description:

Landline phones in each room

Kitchen facilities: No

Description:

Onsite double kitchen, people who use the kitchen must clean each time after use and supply their own cooking pans/food.

Laundry facilities: Yes

Description:

Free of charge laundry room in dorms with 2 washers/2 dryers. Dorm tenants must provide their own washing detergent/supplies.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 1 - 2

Rooming Arrangement Description:

Applicants will be able to request to live with friends. There are limited co-ed options

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$90

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$150

Description:

Will be deducted from first 1-2 paychecks

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

No broken property or damage to something we would have to replace

Details About Deposit Refund:

Check given to student before leaving country after a walk through/check of the room has been done by management

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Down a hill 2 to 4 minute walk. Brand new side walks/lights to the dorms.

ARRIVAL INFORMATION

Arrival Instructions:

The Resorts transportation department will pick up out of the city of Louisville. You can fly or bus to the city and the Resort will pick you up from there. We pick up Monday-Sunday 6:00am to 6:00pm. If you would like to arrive at a different time or place you will need to supply your own means of transportation to the Resort or stay in a hotel close to the airport until French Lick transportation can come down and get you the next business day.

Suggested Arrival Airport:

Louisville Airport, SDF, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$100 to \$150

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Spring Hills Suite
820 Phillips Lane, Louisville, KY
Louisville, Kentucky 40209
marriiot.com
(502)361-9009
\$75 to \$100*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will schedule a time before your pre-hire process to go to the Social Security Office/provide transportation.

Nearest SSA Office: New Albany, Indiana, Less than 50 miles

Other:

Wage Payment Schedule:

Bi-Weekly pay, students have 2 local banks that they can utilize direct deposit/debit card options.

Meal Plan: Optional

Estimated Cost Per Day: \$7

Meal Plan Description:

Employee Cafeteria provide 2 meal periods a day, the cost is around 2-3 dollars a meal. The meal can also be payroll deducted.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Any associates participating in food and beverage will have to abide by the SERV SAFE regulations (Example: if you are working in a Food & Beverage area you may not have acrylic nails or polish). An associates hair color must be a natural color, but not necessarily their natural hair color. Tattoos are allowed as long as they are not offensive. Up to 2 facial piercing not to exceed 1.5 mm with stud style jewelry. An associate can have up to 4 piercings per ear.

Second Job Availability: No, unlikely

Applicable Company Policies:

Cell phones should only be used during breaks. Smoking is to be conducted in our associate smoke break areas outside the room.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe

Unavailable:

Shopping Mall, Public Library