



## Anchorage Golf Course - Grounds/Maintenance

### HOST INFORMATION

**Company Description:**

**Job Opportunity: Summer Staff at Anchorage Golf Course**

**Location:** Anchorage, Alaska

**Season:** Summer 2026

**About Anchorage Golf Course:**

Nestled at the base of the stunning Chugach Mountains in Anchorage, Alaska, our golf course offers a one-of-a-kind summer experience. Enjoy mild summer temperatures (20-25°C) and nearly 24 hours of daylight during June and July. Explore Anchorage's great outdoors—hiking, biking, and backcountry adventures—all just 30 minutes from the course.

**Why Join Us?**

Experience Alaska's natural beauty while working at a vibrant golf course. Enjoy free golf, range balls, discounted meals, and greens fees. It's the perfect place to work and play!

**Perks & Benefits:**

- **\$250 End-of-Season Bonus for non-tipped positions**
- **Discounted Meals**
- **Free Golf & Range Balls**
- **Discounted Greens Fees**
- **Bikes Provided**
- **Free Golf Instruction**

**About Anchorage:**

Anchorage is a diverse city surrounded by breathtaking mountain ranges and the Cook Inlet. With easy access to public transportation, you'll find plenty to explore, from local events to outdoor adventures.

**Housing:**

- Available for a weekly fee
- **Refundable Security Deposit** required
- Located 4.5 km from the course, with an easy commute

**Positions Available:**

- **Dishwasher**
- **Grounds Crew**
- **Prep Cook**

Join us for a summer you'll never forget! Whether you're looking to work, play, or explore, Anchorage offers it all.

**Host Website:** <https://www.anchoragegolfcourse.com/>

**Site of Activity:** Anchorage Golf Course

**Parent Account Name:** Anchorage Golf Course

**Host Address:** 3651 O'Malley Road Anchorage , Alaska , 99507

**Nearest Major City:** Anchorage , Alaska , Less than 10 miles away

## PLACEMENT INFORMATION

### **Job Description:**

The J-1 Groundskeeper assists in maintaining the golf course's turf, facilities, cart paths, structures, and general care and upkeep. Positive interaction with customers on the course and fellow employees while working is a critical part of the position. See attached job description below.

*JOB TITLE:* J-1 Groundskeeper – 4 positions available

*DEPARTMENT:* Maintenance

*REPORT TO:* Crew Supervisor

*JOB STATEMENT/PURPOSE:*

The J-1 Groundskeeper assists in maintaining the golf course's turf, facilities, cart paths, and structures, and including general care and upkeep. Positive interaction with customers and fellow employees. Employees, while working, are a critical part of the position.

*BENEFITS:*

While working for Anchorage Golf Course, you will be surrounded by the surreal Alaskan scenery with a spectacular view of North America's tallest peak, Denali! If you enjoy wildlife, then prepare yourself for daily encounters with the mighty moose and the possibility of seeing eagles, black bears, and foxes. Pay is \$14.50 per hour, 40 hours per week, with the possibility of overtime (at 1.5 times the regular wage) depending on the needs of the facility. The maximum number of hours in any week would be 50 hours. There is also a \$250 bonus for completing the work season as defined by management. Leaving the position before the agreed terms forfeits this bonus. You will have the opportunity to practice your English skills with fellow employees and customers.

*ESSENTIAL DUTIES AND RESPONSIBILITIES:*

- ❖ Cares for the putting greens and tees.
- ❖ Cares for sand traps, fairways, and roughs by raking, edging, weeding, and manicuring.
- ❖ Cares for ornamental plantings around golf course facilities and structures.
- ❖ Performs custodial work such as removing trash and leaves from the course and around facilities and structures.
- ❖ Creates an excellent experience for our guests through positive interactions when required.

*JOB SPECIFICATIONS:*

- ❖ Knowledge of the tools, turf equipment, methods, and practices of grounds and turf maintenance on golf course grounds and facilities preferred
- ❖ Ability to work under varied climatic conditions
- ❖ Ability to provide courteous service to and provide positive interactions with the general public
- ❖ Ability to work well with others

*OTHER RESPONSIBILITIES:*

- ❖ Other duties as assigned, including tasks that support the essential functions

### **Typical Schedule:**

In season, 4 am-12:30 pm. Schedules for days of the week will be set on arrival. There may be weeks when the schedule changes depending on the needs of the facility, though we try to be consistent.

**Seasonal changes to job duties or available hours:** Yes

Job duties will not change as a general rule; however, hours may fluctuate depending on the time of year/daylight, as well as the facility's needs.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$14.5

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$580

**Bonus:** Yes

\$250 bonus to work the complete season as designated by management.

\* All figures above are pre-tax

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 38

**Estimated maximum number of hours per week:** 50

**Potential fluctuation in hours per week:**

Needs of the facility and weather. Rain may reduce the number of hours less than 38.

**Average number of hours per week reached by last year's seasonal employees:** 40

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

Discounted meals in snack shop and restaurant, discounted golf, free range balls, opportunity to learn from world class instructors.

## JOB REQUIREMENTS

**English Level required:**



**Upper-Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 75lbs/34kgs

Description:

Lifting boxes, moving loads, lifting items over your head, and moving range mats

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

**Job Training required:** Yes

Length of job training:

Daily training with full time staff; depends on the task needed to be accomplished.

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

We will be training daily to ensure the job is done safely and effectively—daily meetings for tasks and the safety requirements to perform those tasks successfully.

**Need to wear uniform:** No

**Dress Code:** Yes

**Description:**

*Jeans and t-shirts are permitted. No sweatpants or joggers allowed. No open-toed shoes. Rain gear is strongly recommended on many days. Bring appropriate rain gear as you will be outdoors on many occasions in poor weather.*

## CULTURAL OPPORTUNITIES

### **Types of Cultural Opportunities:**

*Company Parties, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Holiday Events*

### **Additional Details about Cultural Offerings:**

*We host an annual employee party for those here through September. In prior years, we have helped organize trips for glacier cruises or hikes, whale viewing, fishing, and other local opportunities. A short car ride takes you to Flattop and Little O'malley Peak, 2 of the best hikes in Anchorage.*

### **Local Cultural Offering:**

*The Chamber of Commerce hosts float plane rides on Lake Hood in June and a Weekly concert series downtown.*

*It's all about what you want out of your experience. If you want to see some of our great state, the people who frequent the course will be very willing to help you achieve that.*

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

### **Employer-owned or employer-arranged housing description:**

*TV, refrigerator, microwave, WiFi, utensils are all provided. This is an employer-owned home, four bedroom, two bath, with two communal areas. One upstairs and downstairs, and a nice deck to relax in the evenings. . Bicycles will be provided to J'1's to get back and forth to work. It is a 14 minute bike ride, 2.8 miles/4.5km. Please ask if you have any questions!*

**Lease Agreement:** No

### **Onsite Amenities:**

*WiFi: Yes*

**Description:**

*Local WiFi provider will allow internet access through individual student phones.*

**Phone Service:** Yes

**Description:**

*Reliable Cell service and wifi.*

**Kitchen facilities:** Yes

**Description:**

*See pictures. Kitchen available to all residents. stocked with all necessary cooking utensils*

**Laundry facilities:** Yes

**Description:**

*Washer/dryer available to all residents, located on the lower level.*

**Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 2*

*Maximum Occupancy Per Room: 4*

*Suggested Occupancy Per Room: 2 - 4*

*Rooming Arrangement Description:*

*This will be a co-ed home, with four available rooms depending on the number of students coming. We are expecting 10 students, between 2-4 in each bedroom. We try to keep one floor+ Bathroom for females and one floor+ bathroom for males*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$160*

*Housing Cost Deducted from Paychecks: Yes*

*Utilities Costs: No*

*Housing Deposit: Yes*

*Cost: \$500*

*Description:*

*\$500 refundable deposit. Can be taken out of your first paycheck.*

*Housing Deposit Refundable: Yes*

*Conditions for Deposit Refund:*

*This deposit will be returned on your last paycheck as long as there have been no damages and you leave the space clean and tidy*

*Details About Deposit Refund:*

*Added as a non-taxable line item on your final paycheck*

**Transportation to Worksite:**

*Biking*

*Estimated commute time: 15 to 30 minutes*

*Bicycles are provided free of charge: Yes*

*Bicycles are not provided: No*

*Bicycles are available to rent: No*

*Estimated cost: \$*

*Description: Sidewalks and roads are available for biking to work as well as to shopping and banking.*

*Other*

*Estimated commute time: Under 15 minutes*

*Estimated cost: \$200*

*Total: Yes Per Day: No*

*Description: We have 2 electric scooters available for sale.*

**Arrival Instructions:**

We will pick up our students from the airport (ANC is the international airport in Anchorage), show them the facility, and take them to their housing. We would prefer students to arrive between 8AM and 8PM, any day of the week. We will show them where shopping is, take them to the Social Security office (either on day of arrival or the following day), give rides to the bank to set up an account and assist them as needed, and show them the golf course/introduce them to our department heads. We will give them time to get to/take them to the grocery store and provide them with bicycles.

Make your appointment with the Social Security office before arrival. They are usually booked out a few weeks and you will need one in order to set up direct deposit for your paycheck.

We will also provide email and cell phone information of each department head to the students to confirm arrival information/pickup well in advance.

**Suggested Arrival Airport:**

Anchorage International Airport, ANC, Less than 10 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Comfort Inn Anchorage  
2919 West International Airport Drive  
Anchorage , Alaska 99502  
\$150 to \$200

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: Yes

Details about how to apply for Social Security Number:

We will take our students to the social security office upon arrival and guide them through the process. We suggest making an appointment ahead of arrival since it is booked out a few weeks

Nearest SSA Office: ANCHORAGE , Alaska , Less than 10 miles

**Other:**

Wage Payment Schedule:

Direct deposit every two weeks- You will need your visa and ID to be onboarded into our system with the Admin when you are ready to start work

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

*Maximum Group Size:*

*Grooming Requirements:*

*If issued, the students must wear the designated uniform. Most of our positions will be outdoors, so those students will need to be prepared for the elements in Alaska. No facial tattoos are permitted; piercings and facial hair are fine.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*Please see attached job descriptions. There is a no smoking policy inside the clubhouse though a smoking area is available outdoors. Time off can be requested in advance and we will do our best to ensure the group gets the same time off if requested so they can take a few days to explore Alaska.*

*No smoking is permitted at the house. If you smoke we ask that you step away from the porch area so that it does not bother the other roommates or contaminate the house.*

## COMMUNITY AMENITIES

***Walking Distance from Housing:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center*

***Unavailable:***

*Internet Cafe*