



## 49er Inn and Suites - Housekeeper

### HOST INFORMATION

**Company Description:**

*The Town Square Inns story began over fifty years ago, when our founder Clarene Law and her family purchased the Antler Inn. Clarene, a charismatic and compassionate leader, raised a young family while she operated the Antler Inn and expanded the business to include four properties with over four hundred rooms. Clarene went on to be elected to seven terms in the Wyoming State Legislature. She was named Jackson Hole's Citizen of the Year and was inducted into the Wyoming Business Hall of Fame. Her unflinching attention to the needs of others has been the cornerstone of our business and continues to shape the experience of every employee who joins our team.*

*Working at Town Square Inns means being part of a close-knit team that values service, community, and adventure. Our employees are not just part of a company they become part of the Jackson Hole lifestyle. Outside of work, team members enjoy everything this incredible place has to offer: hiking and biking in Grand Teton National Park, skiing and snowboarding at Jackson Hole Mountain Resort, rafting the Snake River, spotting wildlife, and soaking in the local culture from rodeos to farmers markets.*

**Host Website:** <https://www.townsquareinns.com>

**Site of Activity:** 49er Inn and Suites

**Parent Account Name:** Town Square Inns

**Host Address:** 330 West Pearl Avenue Jackson , Wyoming , 83001

**Nearest Major City:** Idaho Falls , Idaho , Less than 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

*The role includes a variety of cleaning tasks, including but not limited to; General cleaning tasks include sweeping, mopping, dusting, and vacuuming. Cleaning and sanitizing bathrooms, kitchens, and other living spaces. Change and launder bedding and towels. Maintain cleanliness in communal areas and assist in organizing shared spaces.*

**Typical Schedule:**

*8:30am to 4:00pm. Days of the week are decided upon arrival.*

**Drug Test required:** No

### COMPENSATION

**Hourly Wage:** \$16.5

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$660

**Bonus:** Yes

We offer a seasonal bonus. We take a dollar amount and multiply it by the total number of hours worked for the season.

\* All figures above are pre-tax

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 30

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

**Average number of hours per week reached by last year's seasonal employees:** 40

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

Free ski tickets.

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Employees may be required to lift somewhat heavy laundry bags.

Standing for entire shift

Handling cleaning chemicals

**Need to wear uniform:** No

**Dress Code:** Yes

Description:

We ask that all employees dress professional and neat.

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

*Company Parties, Holiday Events, Potlucks or Dinners*

**Additional Details about Cultural Offerings:**

*Here at Town Square Inns we love to show appreciation to our staff! Whether that's by having our annual Christmas Party or a Summer barbecue. Each property likes to put on a variety of events for staff each season.*

## HOUSING AND TRANSPORTATION

**Housing Provided:** *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).*

**Employer-owned or employer-arranged housing description:**

*Fully furnished house with kitchen, living room, and laundry room. Room may be shared with one other person.*

**Lease Agreement:** *Yes*

**Onsite Amenities:**

*WiFi: Yes*

*Description:*

*Phone Service: Yes*

*Description:*

*Kitchen facilities: Yes*

*Description:*

*Laundry facilities: Yes*

*Description:*

**Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 1*

*Maximum Occupancy Per Room: 2*

*Suggested Occupancy Per Room: 1 - 2*

*Rooming Arrangement Description:*

*You can request to live with a friend/partner. However, if it is a friend our housing is not co-ed.*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$95*

*Housing Cost Deducted from Paychecks: Yes*

*Utilities Costs: No*

*Housing Deposit: No*

**Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: 15 to 30 minutes*

*Description: All housing is located within an easy, quick, and safe walk to work.*

*Local Bus, Subway or Train*

*Estimated commute time: 15 to 30 minutes*

*Estimated cost: \$0*

*Description: Employees can use Start on Demand to get to most places in town. Please call 307-400-4438 to request a ride.*

## ARRIVAL INFORMATION

**Arrival Instructions:**

*Before booking travel please reach out to HR at [andrew@townsquareinns.com](mailto:andrew@townsquareinns.com)*

**Suggested Arrival Airport:**

*Jackson Hole Airport, JAC, Less than 10 miles*

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

*Antler Inn*

*43 W Pearl Ave*

*Jackson , Wyoming 83001*

*307-733-2535*

*More than \$200*

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** Yes

*Please send a copy of your passport to [andrew@townsquareinns.com](mailto:andrew@townsquareinns.com), HR will then coordinate with you on how to complete the onboarding process.*

**Social Security Number:**

*Require participants to apply for SSN before arrival at worksite: No*

*Details about how to apply for Social Security Number:*

*Let HR know if you need a social security card and they will help plan a trip over to Idaho to get one.*

*Nearest SSA Office: Idaho Falls , Idaho , Over 50 miles*

**Other:**

*Wage Payment Schedule:*

*Employees will be paid every other Friday.*

*Meal Plan: Not available*

*Provide Certificates/Performance Evaluations: Yes*

*Hire in Groups: Yes*

*Maximum Group Size:*

*Grooming Requirements:*

*All employees are expected to maintain a neat and professional appearance at all times. This includes keeping hair and facial hair well-groomed, ensuring uniforms are clean, wrinkle-free, and free of stains, and maintaining good personal hygiene. Uniforms should also have a neutral, pleasant scent avoid strong odors, whether from body odor, smoke, or heavy fragrances.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*We welcome students to search and acquire a second job. However, as we are providing the housing we do expect our job to come first. We will try to accommodate with another jobs scheduling however it is not guaranteed.*

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Post Office, Internet Cafe*

***Walking Distance from Housing:***

*Post Office, Restaurants, Public Library*

***In Town, Requires Transportation:***

*Food Market, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***Unavailable:***

*Shopping Mall*